

Movement of Residents on Grounds

Rhode Island Department of Children, Youth and Families
Division of Juvenile Correctional Services: Training School

Policy: 1200.0809

Effective Date: March 1, 2011

Version: 1

Staff take special precautions when moving residents on the RI Training School grounds. All movement is carefully controlled and supervised to ensure order and safety.

Related Procedure

[Movement of Residents on Grounds](#)

Related Policy

[Use of Restraint at the RI Training School](#)

[Transportation of Residents Off Grounds](#)

Movement of Residents on Grounds

Procedure from Policy 1200.0809: Movement of Residents on Grounds

- A. Before leaving a unit or facility, staff count residents and organize the group consistent with security and safety.
 - 1. When possible, at least two staff accompany groups of residents with one posted at the front of the group and one at the rear.
 - 2. Staff recount residents upon arrival of their destination and accompany groups of residents to their place of assignment.
 - 3. Staff ensure that residents arrive at scheduled activities on time and remain with residents as directed in the cafeteria, at recreational activities and in school.
 - 4. Destination, time, number of residents and the names of staff escorting the residents is recorded in the Daily Log Book by staff assigned to the Log Book.

- B. Prior to use of the gymnasium or yard, staff inspect the area to identify and remedy any potential security issues. Staff:
 - 1. Check all doors to ensure that they are both operational and secure.
 - 2. Check the entire perimeter of the yard and fence both visually and by pushing on the fence to be certain it is intact. Once the above check is completed, the staff assigned to the Daily Log Book enters the time, any condition observed and the name of staff that inspected the fence.
 - 3. Inspect equipment and other items to be used to ensure that they pose no security threat.
 - 4. Advise the Master Control Center (MCC) of any problems identified that may affect safety and security. The MCC contacts the Superintendent or Administrator on Call as necessary to resolve the issues identified.
 - 5. Ensure that residents do not enter the gymnasium or yard until security checks are completed.

- C. Staff conform to DCYF Policy 1200.0832, Use of Restraint at the RI Training School as appropriate in the movement of residents.

- D. Staff conform to DCYF Policy 1200.0240: Transportation of Residents Off Grounds in other transportation of residents.

- E. Paragraphs A – D are consistent with American Correctional Association Standards 3-JDF-3A-14 and 3-JTS-3A-14.