

**DUAL FOSTER CARE LICENSE/RELATIVE CERTIFICATION**  
**AND**  
**FAMILY DAY CARE CERTIFICATION**  
**GUIDELINES FOR ISSUANCE**

**CERTIFIED FAMILY DAY CARE PROVIDERS:**

Family day care providers who have been certified for a minimum of one (1) year will be permitted to apply for a Foster Care License or Relative Certification.

The decision to issue a Foster Care License or Relative Certification will be made by the Licensing Administrator after consideration of the following factors:

1. A review of the applicant's day care record to identify any violation of regulations or involvement as a perpetrator in a CANTS investigation.
2. A completed Foster Care home study, to include an assessment of the applicant's:
  - a. Motivation to foster;
  - b. Ability to handle the dual role of foster parent and day care provider;
  - c. Ability to assist a foster child in understanding their role and place in the family and the day care setting;
  - d. Willingness to restrict the total number of children in the home, including day care children, in accordance with prevailing regulations for Foster Care Licensing and Family Day Care Certification;
3. Successful completion of a Pre-Service Training Program for foster parents.

**LICENSED FOSTER PARENTS/CERTIFIED RELATIVE CARETAKERS:**

Foster parents and relative caretakers who have been licensed/certified for a minimum of one (1) year will be permitted to apply for Family Day Care Certification.

The decision to issue a Family Day Care Certification will be made by the Licensing Administrator after consideration of the following factors:

1. A review of the applicant's foster or relative care record to identify any violation of regulations or involvement as a perpetrator in a CANTS investigation.
2. A completed Family Day Care Evaluation to include an assessment of the applicant's:
  - a. Ability to handle the dual role of day care provider and foster parent;
  - b. Willingness to restrict the total number of children in the home in accordance with prevailing regulations for Family Day Care Certification and Foster Care Licensing/Relative Certification.

**STIPULATIONS - DUAL FOSTER CARE LICENSE/RELATIVE CERTIFICATION AND FAMILY DAY CARE CERTIFICATION:**

The following stipulations will apply in the issuance of a dual Foster Care License/Relative Certification and Family Day Care Certification:

1. Foster care licenses and relative certifications will be limited with regard to the numbers and ages of foster children allowed;
2. Foster/relative children will be counted in determining the total number of day care children allowed in the home;
3. Day care payment **will not** be made for foster/relative children in these homes or in other day care facilities.