

Court Disposition

Rhode Island Department of Children, Youth and Families
Division of Juvenile Correctional Services: RI Training School

Policy: 1200.0014

Effective Date: May 17, 2010

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Version: 2

The Division of Juvenile Corrections ensures an accurate flow of information and communication with state and federal courts in matters relating to the RI Training School.

Related Procedure

[Court Disposition](#)

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Procedure from Policy 1200.0014: Court Disposition

- A. The Juvenile Correctional Services Court Liaisons compose a Court schedule every two weeks that includes scheduled hearings, court location and the assigned unit of each resident scheduled for Court.
- B. The schedule is available to all staff.
- C. The supervisor ensures that appropriate staff are made aware of the scheduled hearings in order to prepare informational court letters.
- D. It may be necessary for unit staff to provide direct testimony at a court hearing or to cover a court hearing in the absence of the Court Services staff. These court appearances are approved by the Superintendent or designee.
- E. The Juvenile Correctional Services Court Liaisons communicate and clarify Division goals, objectives, procedures, recommendations and requests relative to programming for residents.
- F. After the Court hearing, the Court Disposition Form is completed and forwarded to all appropriate offices and individuals. The Court Disposition Form includes the date, the name of the resident, Family Court number, Clinical Social Worker, Unit Manager, name of judge, court location, parties present in Court, the next court date, end of sentence date and the Court disposition/orders.
- G. The Juvenile Correctional Services Court Liaisons communicate judicial decisions, recommendations and orders to RITS staff to ensure reciprocal information exchange regarding residents.